

IAS Wednesday Morning Meeting
11 December 1974

1. Mr. Allen commented on the draft memo he received from John Hicks, D/NPIC, regarding support for the DDO. Mr. Allen discussed the paper with Mr. Walsh. Mr. Walsh will call Sayre Stevens, A/DDS&T to call John Hicks off. Mr. Allen will get with Mr. Hicks this morning on the subject.

2. Mr. Allen had a meeting yesterday with [] and [] on the assessment. There was a verbal understanding that in terms of timing the assessment will be held on the third day after the final receipt of the film or the fourth working day. Target topics will be continued. We will try to do a better job in determining special topics. Less time should be spent on negative reports and we should be more selective on marginal things.

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3. Mr. Allen reported on the Executive Council of 10 December. (See attachment).

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4. Mr. Allen discussed his forthcoming conference in [] with Mr. Walsh and Mr. Proctor.

5. Mr. Proctor is thinking of changing [] from SSG and is looking for a replacement.

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6. There will be no Production Board Meeting for December.

7. There will be a Notes session at 0930 tomorrow. The divisions were reminded the deadline for the notes is noon Wednesday.

8. IAS was queried concerning the value of our programs in OJCS in case of a computer failure. The MIS system was given a priority 3 on a scale of 3. Therefore, there will be no backup. The computer runs will be the backup.

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10. [] asking what kind of help he will need at the station.

11. The overtime obligation for FY 75 is far ahead of that anticipated.

12. A possible security violation occurred last night. A document was left on a xerox machine. Personnel should be reminded if a document is jammed in the machine, the machine should not be left until the document has been released.

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13. [] will be going to the Armed Forces Staff College. The Kingspoint nominee was not selected. Mr. Walsh turned down one staff study on foreign travel for ESD.

14. There will be a display set up for Christmas cards on the main bulletin board.

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15. [] requested the divisions respond faster to NIB items.

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16. [] will be responding to [] on IAS' participation in the NITS Exploitation and Dissemination Group.

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